

TOWN OF ROWE - BOARD OF ASSESSORS
Meeting Minutes - Thursday, June 6 2019 – 9:00am
Rowe Town Hall – Assessors' Meeting Room

Present: Ellen Miller and Herb Butzke; Rick Williams (by phone). Ellen chaired the meeting due Rick's off-site participation.

Audience: None

Call to Order: Chair Miller called the meeting to order at 9:05am.

1. **Minutes:** Minutes of May 25th regular session were unanimously approved.
2. **FY19 Payable:** Current FY19 Bal: Ops: \$1,053.57 (incls \$1,000 line-item transfer from BOA Stipends/Wages that was approved by Selectmen). Unanimously approved the following reimbursement to be charged to BOA Ops: Ellen Miller: Postage reimbursement: \$15.25
3. **DLS Gateway—Veterans, Paraplegic & Senior Exemptions:** Data entered for eight (8) exemptions totaling \$3515.70. Unanimously approved information for submittal.
4. **FY20 Contracts/Payables:**
 - a) **FY20 GIS Internet Services—Annual Maintenance Agreement:** Unanimously approved FY20 contract for \$2,400.00. Will forward agreement to Selectmen for approval. Unanimously approved Inv. # 7325 for \$2,400.00 for FY20 GIS Annual Maintenance Agreement. Invoice conspicuously marked FY20 to ensure it's held for FY20 payment.
 - b) **FY20 Residential Property Reviews/Updates:** Duane Adams of Mayflower Valuations has agreed to support Rowe for FY20. Lisa Quackenbush (who had worked for Mayflower) recently gave her notice. Initially Duane had stated that Mayflower Valuations would have to cut back—including no longer covering Rowe; but then not wanting to leave us in the lurch agreed to cover us for FY20—but at a higher rate of \$900/day (Lisa had been \$625/day). It was agreed that Rick would ask Duane to send a contract for this FY20 work (approximately 2 days). Will ask Duane to contact Sandy or Rick to set up a date to be in Rowe (sometime after June 30). Sandy will print out appropriate property cards for Duane's field review work. When contract is received the Assessors will approve it and pass it on to Selectmen for approval.
5. **CAI Maps/New parcels:** Need Location IDs for four (4) new parcel created due to Charlemont/Rowe town line boundary change in the Tatro/Legate Hill Road Area. Matter unanimously TABLED.
6. **Chapter 61A—Newman Application Renewal:** FMP received. Form 61A still needed. Mr. Newman sent in 61B by mistake. Matter on hold pending receipt of correct form (61A).
7. **New Deeds/Plans/etc.:** Herb will contact the seller to ascertain reason for variance between sale price and current value of the following sale so that proper sale code can be determined.


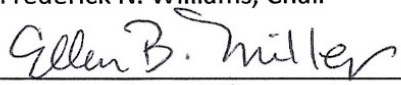

From	To	Address	Book/Pg	Map/Lot	Curr Value	Sale Price	Code
Berry, Prudence Wilson, Douglas	Duval, Paul & Kimberly A	Stone Hill Rd	7333-30	402-051.1	\$ 56,600	\$ 39,000	?

8. **Building Permits:** None
9. **MVE Excise Application of Abatement:** Unanimously approved the following 2019 MVE abatement: Toyota Lease Trust, Cert # 354, Bill #366: \$64.68.

10. **MVE Excise Monthly List of Abatement:** Unanimously approved the following 2019 MVE Monthly List of Abatement: Toyota Lease Trust, Cert # 354, Bill #366: \$64.68.
11. **Assessors' Clerk Position:** Job Description and job posting will be developed for filling vacancy due to Sandy's retirement June 30th.
12. **Executive Session Under c.30A Sec. 21(a), Item 3:** At 11:00am, by roll call vote (Ellen-aye, Herb-aye, Rick aye) the Assessors entered into executive session under c. 30A, Sec. 21(a), Item 3 to discuss strategies with respect to litigation as the chair declared that an open meeting may have a detrimental effect on the litigating position of the board concerning the valuation of hydro-electric facilities, and to reconvene in open session.
13. **Reconvene in Open Session:** At 11:25am the board reconvened in open session.
14. **Next Meeting:** Wed, June 12 – 9am.
15. **Adjourn:** Meeting was adjourned at 11:26am.

Respectfully submitted,
Ellen B. Miller

Approved:

	<u>6-20-19</u>
Frederick N. Williams, Chair	Date
	
Ellen B. Miller	
	
Herbert G. Butzke	